

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
January 15, 2014
Regular Meeting
Minutes

The Board of Trustees of the Village of Brewster held a Regular Meeting on January 15, 2014 at Village Hall, 50 Main Street, Brewster, New York 10509.

Attendees:

Mayor: James Schoenig
Deputy Mayor and Trustee: Christine Piccini
Trustees: Tom Boissonnault, Mary Bryde, Terri Stockburger
Village Engineer: John Folchetti
Village Counsel: Anthony Molé,
Clerk & Treasurer: Peter Hansen
Village Police: John Del Gardo

Absent:

Pledge to flag.

Notation of Exits

Regular Meeting

1. Deputy Mayor Piccini motions to open the regular meeting, Trustee Stockburger 2nd all in favor 5 to 0.
2. Executive Session – Trustee Boissonnault motions to go into Executive Session after the Engineer’s Report to discuss personnel, Trustee Stockburger 2nd all in favor 5 to 0. Lydia Niores and Joel Aurnou, ESQ were invited to join in the Executive Session. Trustee Stockburger motions to come out of executive session and resume the regular meeting, Trustee Boissonnault 2nd all in favor 5 to 0.
3. Monthly Reports – December
 - 3.1. Police Report – Chief Del Gardo delivers the December Police Report. Trustee Bryde asks about the vehicle repairs, it seems low. Chief said that’s all there was in December. Trustee Bryde asks about the homeless persons? Chief Del Gardo says he worked with Mr. Stockburger and everyone was placed in a shelter for the night. Trustee Bryde asks about the difference between “disputes” and “domestic disputes” Chief Del Gardo explains that a domestic abuse is within a family or members living under one roof; a regular dispute can be between anyone and can occur anywhere including out on the street. Trustee Bryde asks if we have had any problems with inclement weather? Chief Del Gardo said; no problems at all and thanked our DPW for keeping the streets in such good shape. The Board of Trustees concurred that our streets are in the best shape of any in the area. Mayor asks about 911 calls outside the village; Chief Del Gardo says there were two, both 911 calls outside the village involved people with weapons, and we responded in as backup for the first responder. Trustee Stockburger motions to accept the December Police Report, Trustee Bryde 2nd all in favor 5 to 0. Copy attached to these minutes.
 - 3.2. Engineer’s Report John Folchetti delivers the December Engineer’s Report. Trustee Bryde motions to accept the December Engineer’s Report, Trustee Stockburger 2nd all in favor 5 to 0. Copy attached to these minutes.
 - 3.2.1. SEQR – Mayor Schoenig motions to Issue notice of Intent to declare lead agency for Comprehensive Plan & Zoning Code updates, Trustee Bryde 2nd all in favor 5 to 0.
 - 3.2.2. Request for Qualifications for WWTP Operators. 30 day response period. Prequalification will be evaluated and then select firms will be issued bid docs. Trustee Boissonnault motions to advertise and issue the RFQ, Trustee Stockburger 2nd all in favor 5 to 0.
 - 3.2.3. Mr. Folchetti relays that there will be Main St. Retrofit work between Hoyt and down Railroad along eastbound side of Main during the month of May. He doesn’t anticipate any negative impact on the cycling event scheduled for May 10, 2014.

Executive Session called – see item 2 above.

- 3.3. Code Enforcement Report – Joseph Szilagyi delivers the December Code Enforcement Report. Mayor Schoenig asks about the property registration compliance – there are 46 still outstanding and we will begin issuing appearance tickets as the next step. Mayor Schoenig asks about fire inspections and grease trap inspections, and Mr. Szilagyi says the fire inspections are ongoing but the greasetraps need to be enforced by the Wastewater Superintendent according to our Village Code. Deputy Mayor Piccini notes that there were two

references to the wrong month in the report and notes the report will be accepted subject to those corrections being made. Mayor Schoenig motions to accept the December Code Enforcement Report, Trustee Bryde 2nd all in favor 5 to 0. Corrected copy attached to these minutes.

- 3.4. Planning Board Report – Rick Stockburger delivers the Planning Board Reports for December 3, 2013 and January 7, 2014 meetings. Trustee Boissonnault motions to accept the Planning Board Report for December 3rd and January 7th, Mayor Schoenig 2nd all in favor 5 to 0. Report is included in these minutes.
- 3.5. Zoning Board of Appeals Report – Richard Ruchala delivers the Zoning Board of Appeals Report and says there was no activity. Trustee Stockburger motions to accept the Zoning Board of Appeals Report, Trustee Boissonnault 2nd all in favor 5 to 0.
4. Financial Report year to date – Peter Hansen delivers the January year to date financial report. Everything appears on target other than the contractual expenses to date. They are running about 10% higher than plan. However it is still possible to bring the totals in line with the budget as not everything purchased once this year will be purchased again before year end. Trustee Stockburger motions to accept the Financial Report, Trustee Bryde 2nd all in favor 5 to 0.
5. PACE Agreement – Trustee Stockburger motions to authorize the Mayor Schoenig to sign the agreement, Trustee Boissonnault 2nd all in favor 5 to 0.
 - 5.1. Set date for training all Village Boards and other invited participants at one session – Deputy Mayor Piccini briefs the Board on the 2 hour scoping session as described in the PACE contract. Trustee Bryde notes this is a one year contract. The 2 hours may be used by Planning and Zoning Board members toward their 4 hour annual requirement. A Saturday morning in March may be the best target to bring all the board members together. Except for March 8th as a Public Meeting is on that day, the other Saturdays are available and Deputy Mayor Piccini will discuss with PACE's Tiffany Zezula and some board members to determine the best date for the majority of attendees.
6. Professional Services RFP for Assistance with;
 - 6.1.1. Comprehensive Plan Revisions
 - 6.1.2. Zoning Code Revisions
 - 6.1.3. Urban Renewal Plan
 - 6.2. Mayor Schoenig motions to issue the RFP and notify all of the pre-bid conference, Trustee Stockburger 2nd all in favor 5 to 0.
7. Set and notice Public meeting date(s) regarding Comprehensive Plan update; February 26 7-9PM , March 8 10-12Noon, March 20th 10-12Noon.
8. Notice Comprehensive Plan Committee Work Session Dates January 21st, February 12th & March 6th all meetings 7-9PM. Deputy Mayor Piccini so motions, Trustee Boissonnault 2nd all in favor 5 to 0. Mayor Schoenig and Trustee Boissonnault are looking at possible venues for the meetings. Venue is needed for public meeting notices, flyers and for the surveys.
9. Minutes for approval – December 18, 2013 – Trustee Bryde motions to accept the December 18, 2013 minutes Trustee Stockburger 2nd all in favor 5 to 0.
10. Correspondence sent - received for December, 2013 – Trustee Bryde motions to accept Correspondence, Mayor Schoenig 2nd, Trustee Bryde asks if the email correspondence will be included going forward. Clerk says yes, there was no email correspondence to be included in the December Correspondence, all in favor 5 to 0.
11. Vouchers Payable – Deputy Mayor Piccini reviewed the vouchers and found everything in order.

11.1. A	General	\$179,980.11
11.2. C	Refuse & Garbage	27,459.87
11.3. EN	Professional Fees Escrow	935.00
11.4. F	Water	48,075.14
11.5. G	Sewer Operations	65,145.92
11.6. H10	WW Capital	578.00
11.7. H62	Tonetta Brook Retrofit	15,000.00
11.8. TA	Trust & Agency	5,656.75
Total Vouchers Payable		\$342,830.79
- Deputy Mayor Piccini motions to approve vouchers payable as listed, Trustee Stockburger 2nd all in favor 5 to 0.
12. Other Business
 - 12.1. Deputy Mayor Piccini
 - 12.2. Trustee Stockburger

- 12.2.1. Will we vote on the Special Exception Use Permit? Mr. Degnan submitted some additional letters that will be included in these minutes. Deputy Mayor Piccini notes that the SEUP should be on the February 5, 2014 agenda.
- 12.3. Trustee Bryde
 - 12.3.1. What is the status of the Wells Park agreement? Mayor Schoenig says as the weather improves there will be onsite inspections but that we should expect it to be in "move-in" condition.
 - 12.3.2. Is anything new with the Cycling event. Hansen met with the organizers about the tent and the best path forward has not yet been put forward.
 - 12.3.3. We had Workplace Violence training. How did that go? Hansen says nearly complete.
 - 12.3.4. What about the Department of Labor PESH report of violations. Hansen says all have been remediated and the inspector will make an appointment to review the physical defects to make sure they are remediated.
 - 12.3.5. Has the Recycle pickup day changed caused any questions to arise? Hansen says there has not been any activity in the office but he will send out another notice by email to remind people of the change from Wednesdays to Fridays.
- 12.4. Trustee Boissonnault
 - 12.4.1. Tonetta Brook Retrofit, would like to do a site visit at Bailey Park and surroundings.
- 12.5. Mayor Schoenig
 - 12.5.1. Annexation Petition joint public hearing January 23rd.
13. New Business
 - 13.1. Deputy Mayor Piccini
 - 13.1.1. Reminds the Board about the Trailblazers awards, representation and a booth regarding Envision Brewster 1-31-14, Villa Barrone and thinks it's a good idea to set up a table.
 - 13.2. Trustee Bryde
 - 13.2.1. There was a notice about a sustainability workshop at the NYCOM Winter Legislative meeting on Feb. 9-10. Are there any new details on the content? Hansen says not at this time.
14. Public Comment
 - 14.1. Richard Ruchala, frozen pipe burst in his basement and the leak lasted 5 to 6 days – flow was 6 gallons a minute. Would like the Board to consider a waiver on the sewer bill as it was all groundwater and none went into the sewer. Deputy Mayor Piccini says that the standard had been set but would consider the matter of excluding the sewer consumption in events such as this. Mayor Schoenig asks Counsel if we have the authority to do this? Counsel will look into it.
 - 14.2. Jack Gress asks if anyone can sit in on the pre-bid conference. Clarify scope of work.
 - 14.3. John Degnan apologizes for his confrontational behavior at the last meeting. Mr. Degnan also notes that he received a letter from the carting company regarding the container service and he has asked the carter to remove the container and he will use individual garbage cans.
 - 14.4. Erin Meagher says the Founders Day Foot Race is scheduled for September 7, 2014. Founders Day will coincide with the foot race.
 - 14.5. Jack Gress asks if any decisions were made at the Executive Session. None.
15. Trustee Stockburger motions to adjourn, Trustee Boissonnault 2nd all in favor 5 to 0.

**VILLAGE OF
BREWSTER POLICE
DEPARTMENT
MONTHLY REPORT**

DECEMBER 2013

**POLICE CHIEF
John Del Gardo**

VILLAGE OF BREWSTER POLICE DEPARTMENT

MONTHLY REPORT

TO: Mayor James Schoenig - Board of Trustees
FROM: Police Chief John Del Gardo
RE: Monthly Report December 2013

TICKETS	
Uniform Traffic Tickets:	40
Parking Tickets:	141
Local Ordinance:	0

TOTAL TICKETS	181
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TAXI INSPECTION	36
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ARRESTS	
Bleakley	Harassment
Caban	VTL-512

TOTAL ARRESTS	2
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SECURITY VISITS PATROL	
Sewer:	130
Water Tank:	107
Well Field:	49
SECURITY VISITS	286

FOOT PATROL	HOURS
Main Street:	109
M.T.A Station:	93
Residential:	17
TOTAL HOURS	219

Administration:	24
911 CALLS	38
Walk in-Pickup Compls	29
Assists:	30
Court Hours Village	24
Court Hours S.E.	64

VEHICLE	REPAIRS
	\$53

MILEAGE	
7K-245	1245
7K-246	851
1065	775
DWI	0
Mileage Total:	2871

Fuel:	382
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PEO Stockburger	Tickets:	36
	Hours:	22
PEO Gianguzzi	Tickets:	38
	Hours:	21

(Security Detail) 2 Officers
(Security Detail) 2 Officers

911 DISPATCHED CALLS – 38

AIDED CASE – 13
VEHICLE ACCIDENT – 2
LARCENY – 1
CRIMINAL MISCHIEF – 1
911 HANG UP – 5
DOMESTIC DISPUTE – 2
DISPUTE – 5
HARASSMENT – 2
HOMELESS PERSON – 2
INTOX PERSON – 2
DISABLE VEHICLE – 2
PARKING CONDITION – 1

VILLAGE OF BREWSTER POLICE

SELECTIVE TRAFFIC ENFORCEMENT

DECEMBER 2013

STOP SIGN – 1
SPEED – 3
CELL PHONE - 8
SEAT BELT – 1
D.O.T. TRUCK ENFORCEMENT – 10
VTL ARRESTS – 1
RED LIGHT – 1
ONE WAY STREET – 0
PASSED STOPPED SCHOOL BUS – 0
TOTAL – 25

**VILLAGE OF BREWSTER
MONTHLY PROGRESS REPORT**

1. GENERAL INFORMATION		
Report No: 1 of 2014	Date: 1/15/2014	Contract No:
Facility Name: VOB / GENERAL CONSULTING AND ENGINEERING		

2.	ENGINEERS STATUS OF PROJECT (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer=s Contract and Scope of Work including©)
a.	Activities completed this month (attach additional pages as needed)
	<ul style="list-style-type: none"> • Coordinate NYSDOT retaining wall repairs, details attached. • Another section of the wall failed on January 11. NYSDOT was informed and there has been no action or response to date. • A draft Environmental Assessment Form for SEQRA for the Comprehensive Plan has been prepared.
b.	Status of activities in progress this month (attach additional pages as needed):
c.	Activities scheduled (attach additional pages as needed):

PROJECT MANAGER JOEL PASOLI

CHECK

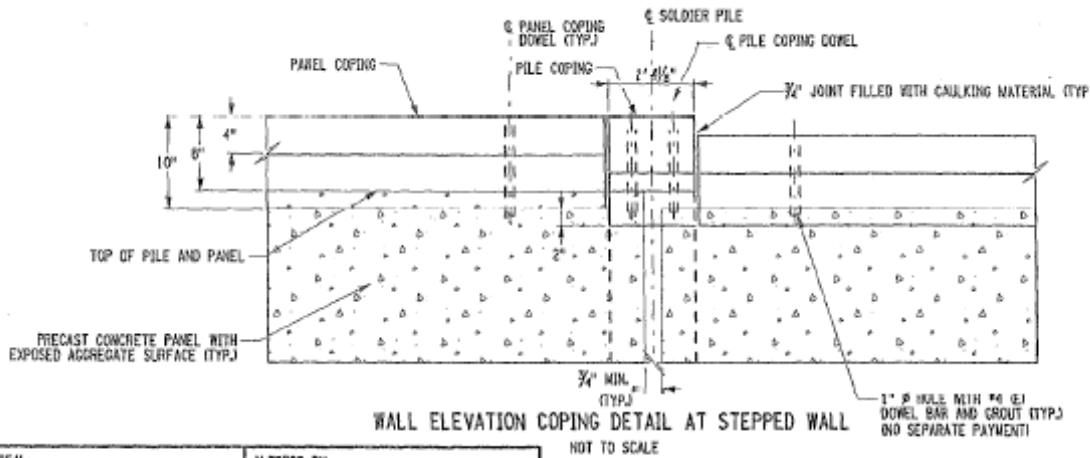
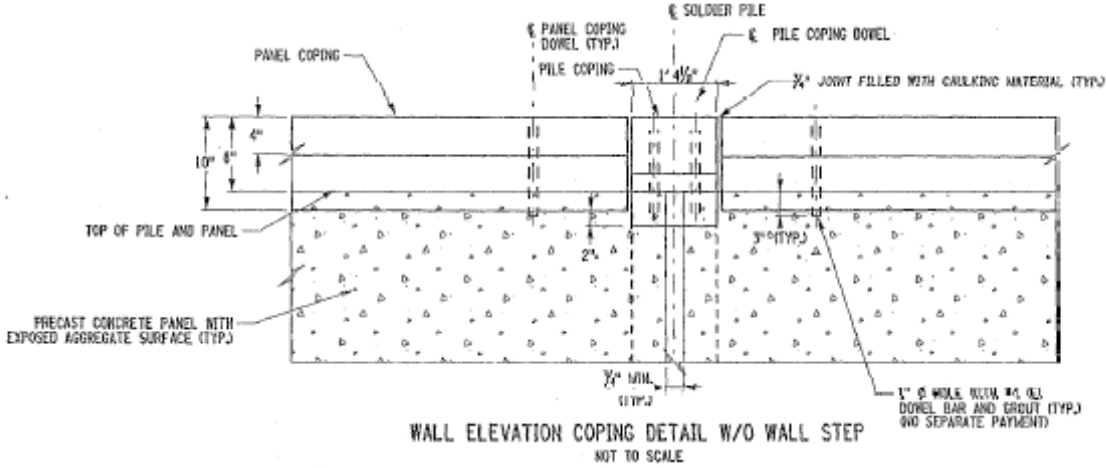
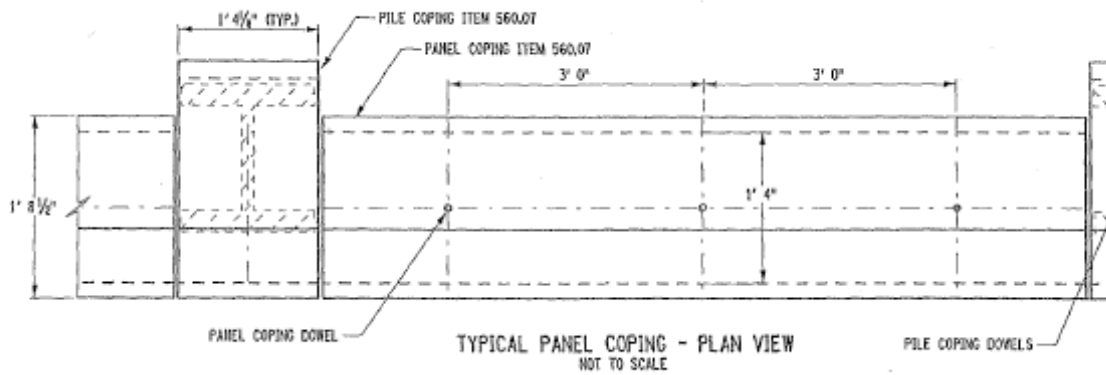
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CHECK

DESIGN

JOB MANAGER

DESIGN SUPERVISOR MICHAEL SCHAEFER



AFFIX SEAL: ON:	ALTERED BY: ON:

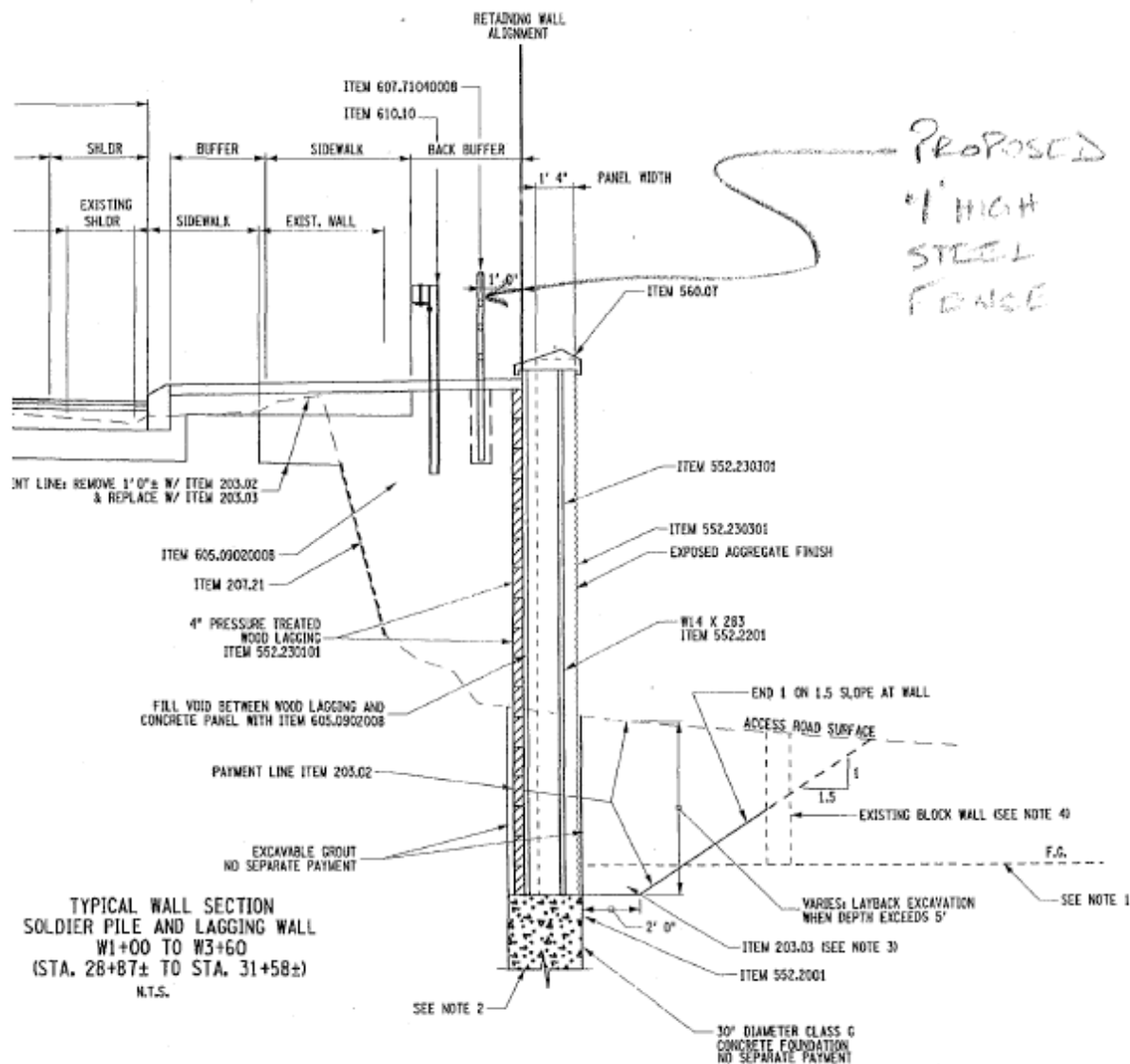
AS-BUILT REVISIONS
DESCRIPTION OF ALTERATIONS:

SH 5096, N
BREWSTER 1

COUNTY: PU

IT IS A VIOLATION OF LAW FOR ANY PERSON, UNLESS THEY ARE ACTING UNDER THE D TO ALTER AN ITEM IN ANY WAY, IF AN ITEM BEARING THE STAMP OF A LICENSED PRO SHALL STAMP THE DOCUMENT AND INCLUDE THE NOTATION "ALTERED BY" FOLLOWED BY

FILE NAME = 881201.dwg
DATE/TIME = 8/2/2013 14:21
USER = jpasoli



NOTES:			
1. SEE DWG. WAL-01 FOR ELEVATION AT WALL FACE AND SEE TYPICAL SECTIONS FOR FINAL GRADING DETAILS.			
2. SEE NOTE 4 ON WAL-01 REGARDING POSSIBLE DRILLING THROUGH ROCK (ITEM 552.2101).			
3. BACKFILL TO FINISH GRADE ELEVATION.			
4. BETWEEN STA W 2+00± AND THE END OF THE GRSS WALL IT MAY BE NECESSARY TO INSTALL WIRE MESH FACING ON THE BACK FACE OF THE GRSS WALL. IT MAY BE ALSO NECESSARY TO REMOVE 1 OR 2 COURSES OF THE EXISTING BLOCK WALL IN ORDER TO PERMIT SAFE ACCESS TO INSTALL THE CONCRETE WALL PANELS AND THE PIPE SUPPORT. IF THIS WORK IS REQUIRED THERE WILL BE NO SEPARATE PAYMENT.			
UNIT	ITEM	DESCRIPTION	UNIT
CY	605.0902008	UNDERDRAIN FILTER TYPE 1 (MODIFIED)	CY
CY	606.10	BOX BEAM GUIDE RAILING	LF
SY	607.71040008	STEEL FENCE 4' 0" HIGH	LF
LF			
LF			
SF			
SF			
LF			
ITE 6		PIN 001201	BRIDGES
		NYS 6	CULVERTS
			ALL DIMENSIONS IN FT UNLESS OTHERWISE NOTED
			SOLDIER PILE AND LAGGING
			TYPICAL WALL SECTION
			CONTRACT NUMBER
			DRAWING NO. WAL-03
			SHEET NO. 39

IN OF A LICENSED PROFESSIONAL ENGINEER, ARCHITECT, LANDSCAPE ARCHITECT, OR LAND SURVEYOR, NAL IS ALTERED, THE ALTERING ENGINEER, ARCHITECT, LANDSCAPE ARCHITECT, OR LAND SURVEYOR & SIGNATURE, THE DATE OF SUCH ALTERATION, AND A SPECIFIC DESCRIPTION OF THE ALTERATION.

NEW YORK STATE DEPARTMENT OF TRANSPORTATION REGION 09
DOCUMENT NAME: 001201_cph_wal_03.dgn

FILE NAME = 881201_cph.msd.05.dgn
 DATE/TIME = 82-02-28 14:42
 USER = jvascon

DESIGN SUPERVISOR MICHAEL SCHAEFER

JOB MANAGER JOEL D'ASCONI

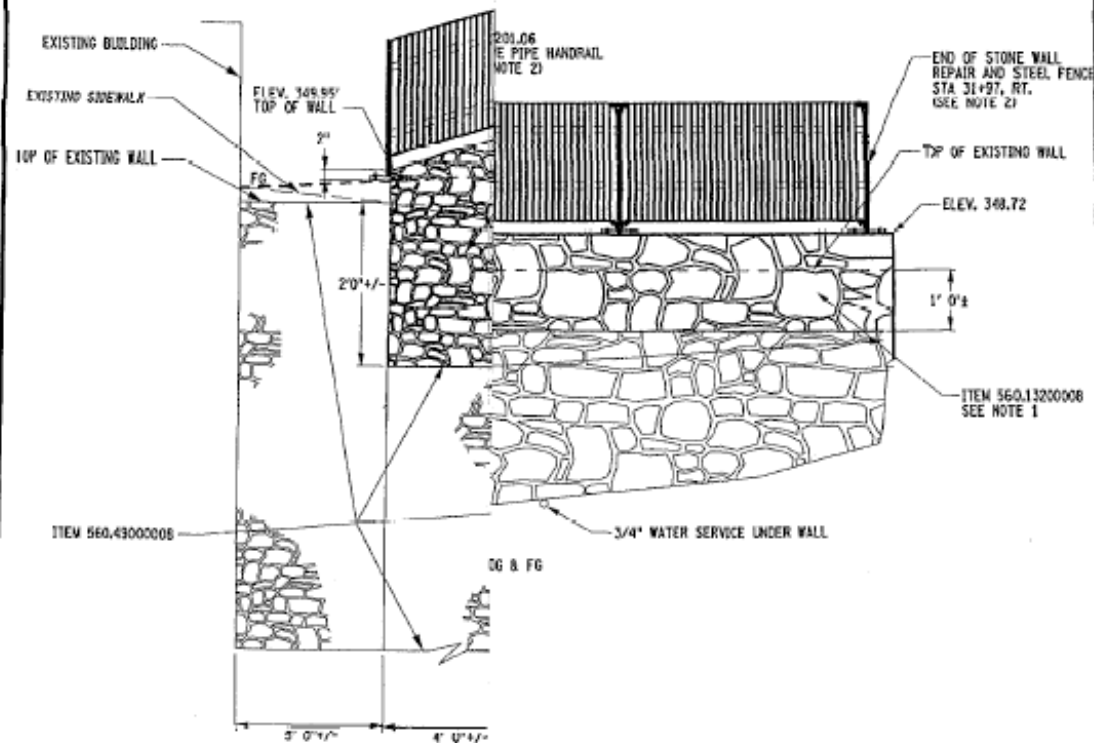
DESIGN

CHECK

DRAFTING

CHECK

PROJECT MANAGER JOEL D'ASCONI



EXISTING STONE WALL
 STA. 28+77+/-, RT TO :
 NTS

AFFIX SEAL:
 ON:

ALTERED BY:
 ON:

UNIT

NOTES:

1. REMOVE CONCRETE FROM STONE, CLEAN STONE AND RESET STONE.
2. RETAIN PIPE HANDRAIL POST AT STAIR LANDING. INSTALL NEW POST AS CLOSE TO EXISTING PIPE HANDRAIL POST AS POSSIBLE.
3. STONE FROM THE COLLAPSED WALL SHALL BE USED TO SUPPLEMENT EXISTING STONE MASONRY.

ALL DIMENSIONS IN FT UNLESS OTHERWISE NOTED

CONTRACT NUMBER

MISCELLANEOUS DETAILS

DRAWING NO. MSD-05

SHEET NO. 32

NEW YORK STATE DEPARTMENT OF TRANSPORTATION REGION C6

DOCUMENT NAME: 881201_cph.msd.05.dgn

I. GENERAL INFORMATION		
Report No:	1 of 2014	Date: 1/15/2014 Contract No:
Facility Name: VOB / Wastewater Treatment Plant		
2. ENGINEERS STATUS OF PROJECT (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineers Contract and Scope of Work including:		
a.	Activities completed this month (attach additional pages as needed)	
	<ul style="list-style-type: none"> • The average daily flows at the plant were 121,000 gpd in December. • STES maintenance staff adjusted (tightened) flight chains in secondary clarifier #1 during the week of 11/21/2013. • Rebuilt mudwell pump placed back in service by STES during the week of 11/24/2013. Second pump continues to be evaluated by Vendor, may require replacement. • CMF Feed Pump #2 remains out of service due to seal failure. • STES maintenance staff installed new UPS (battery backup) on the Master PLC panel for the microfiltration system. 	
b.	Status of activities in progress this month (attach additional pages as needed):	
	<ul style="list-style-type: none"> • STES will evaluate CMF Units 1 and 3 and make recommendations for additional membrane module purchase/replacement. • STES getting price quotes for a replacement mudwell pump. • STES coordinating with ISCO for replacement of temperature sensor and wiring assembly in refrigerated samplers. 	
c.	Activities scheduled (attach additional pages as needed):	
	<ul style="list-style-type: none"> • Continue ordering equipment and materials for scheduled preventive and corrective maintenance work. • Investigate the installation of a gravity pipe system to direct additional balance water (secondary effluent) to the thickener to improve sludge thickening operation. • STES to investigate CMF Feed Pump repair/replacement for Pump #2 which remains out of service due to seal failure. Two (2) of three CMF Feed Pumps remain in service and are functioning properly. 	

**VILLAGE OF BREWSTER
MONTHLY PROGRESS REPORT**

1. GENERAL INFORMATION		
Report No: 1 of 2014	Date: 1/15/2014	Contract No:
Facility Name: VOB / Tonetta Brook Tributary Stormwater Retrofit Project		

2. ENGINEERS STATUS OF PROJECT ((Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including) :	
a.	Activities completed this month (attach additional pages as needed):
	<ul style="list-style-type: none"> • Phase I is 65% complete. • Inlet FCS-1, FCS-2 and FCS-3 installed. • Overall Project is 51% complete at 51% of the budget
b.	Status of activities in progress this month (attach additional pages as needed):
	<ul style="list-style-type: none"> • Diversion Channel in progress. • Discontinued work in Tracksie North. • Pedestrian lights re-installed.. • Continue work in pond during Phase III. • Excavate and dispose of contaminated soils.
c.	Activities scheduled (attach additional pages as needed):
	<ul style="list-style-type: none"> • Continue Phases II and III. • Move to Nelson Boulevard by the end of January.

**VILLAGE OF BREWSTER
MONTHLY PROGRESS REPORT**

1. GENERAL INFORMATION		
Report No: 1 of 2014	Date: 1/15/2014	Contract No:
Facility Name: VOB / Wells Brook Stormwater Retrofit Project		

2. ENGINEERS STATUS OF PROJECT (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including :	
a.	Activities completed this month (attach additional pages as needed):
	<ul style="list-style-type: none"> • Contractor has completed FCS-1, SBMH-3, CB-2 and piping to DP-1. • Overall Project is 51% complete at 51% of the budget
b.	Status of activities in progress this month (attach additional pages as needed):
	<ul style="list-style-type: none"> • Continue Excavation. • Excavate and dispose of contaminated soil. • Piping from SDMH-1 to CB-1 to DI-1.
c.	Activities scheduled (attach additional pages as needed):
	<ul style="list-style-type: none"> • Continue Phase I. • Continue excavation and transport of contaminated soils. • Continue excavation of non-contaminated soils and fill old WWTP site.

**VILLAGE OF BREWSTER
MONTHLY PROGRESS REPORT**

1. GENERAL INFORMATION		
Report No: 1 of 2014	Date: 1/15/2014	Contract No:
Facility Name: VOB / EPA Stormwater Phase II Regulations		

2. ENGINEERS STATUS OF PROJECT (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including :	
a.	Activities completed this month (attach additional pages as needed):
	<ul style="list-style-type: none"> • Maintained monthly stormwater maintenance/good housekeeping reports quantifying the number of pounds of litter and the number of cubic yards of sand cleaned up throughout the Village
b.	Status of activities in progress this month (attach additional pages as needed):
	<ul style="list-style-type: none"> • Develop new educational outreach materials for distribution by the Village.
c.	Activities scheduled (attach additional pages as needed):
	<ul style="list-style-type: none"> • Compile MS4 data and review Village Stormwater Management Plan prior to preparation of NYSDEC Annual Report
	<ul style="list-style-type: none"> • Begin preparing MS4 Annual Report

**VILLAGE OF BREWSTER
MONTHLY PROGRESS REPORT**

1. GENERAL INFORMATION		
Report No: I of 2014	Date: 1/15/2014	Contract No:
Facility Name: VOB / EPA Stormwater Phase II Regulations		

2.	<u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including :
a.	Activities completed this month (attach additional pages as needed):
	<ul style="list-style-type: none"> • Maintained monthly stormwater maintenance/good housekeeping reports quantifying the number of pounds of litter and the number of cubic yards of sand cleaned up throughout the Village
b.	Status of activities in progress this month (attach additional pages as needed):
	<ul style="list-style-type: none"> • Develop new educational outreach materials for distribution by the Village.
c.	Activities scheduled (attach additional pages as needed):
	<ul style="list-style-type: none"> • Compile MS4 data and review Village Stormwater Management Plan prior to preparation of NYSDEC Annual Report
	<ul style="list-style-type: none"> • Begin preparing MS4 Annual Report

Village of Brewster Planning Board Report
David P. Kulo Jr.
Chairman

Public Hearing and Regular Meeting December 3, 2013

Board Members in Attendance:

David Kulo, Chair
Rick Stockburger,
Mark Anderson
Tyler Murello

Board Member Absent:

Renee Diaz

This meeting was rescheduled from November 26, 2013.

Public Hearing

Murello Subdivision – Center & Prospect Streets. 67.26-1-26.

There was no public comment on this application.

Regular Meeting

Pending Business:

Murello Subdivision – Center & Prospect Streets. 67.26-1-26

The Village Planning Board agreed to a Negative Declaration under SEQR for this application. The Site Plan was then voted and passed 4-0.

New Business:

Prospect Goals, Inc.

Mr. Anderson recused himself from discussion to avoid any conflict of interest as a result of his association.

The Village Planning Board was charged with making a recommendation to the Village Board of Trustees as to a proposal to which non-conforming residential-commercial be changed to residential-multifamily residential, which is a more accurate description. Furthermore, the proposal will conform to the provisions of the zoning code. The Planning Board, therefore, voted 3-0, with one abstained, passing the recommendation for the Village Board of Trustees to accept the proposal.

Commercial Building 538 North Main Street 56.82-1-18

James Nixon addressed the engineers report and reiterated the desire to comply with the parking requirements. In this case, six parking spaces would be required in this B1 district with parking overlay district 2 that requires one parking space for every 600 square feet. The proposal is for one office and one residential on second floor and commercial space on first floor. The current building would be demolished and new building, about 2422 square feet, would expand beyond the current footprint, up to 12 feet. The retaining wall would be rebuilt as part of reconstruction and be part of the building.

A site walk was planned for three members on Thursday, December 5, 2013. In addition, John Folchetti advised the application needs more complete design and specifications before submission.

David Kulo
Chairman, Planning Board
December 28, 2013

Village of Brewster Planning Board Report
David P. Kulo Jr.
Chairman

Regular Meeting January 7, 2014

This meeting was rescheduled from December 24, 2013.

Board Members in Attendance:

David Kulo, Chair
Rick Stockburger,
Renee Diaz
Mark Anderson
Tyler Murello

Board Member Absent:

Regular Meeting

New Business:

There was no new business.

Pending Business:

861-869 Rte. 22 67.36-2-4

Mr. Doupis came before the PB to announce plans to commence project and assured Board that there were no changes to the plans. He was concerned that the plat he had was not signed by the chair and wanted acknowledgement from us that all the conditions, including approved variances last August, were met since conditional approval by the PB in February 2013. The plans were signed that evening and Mr. Doupis was assured that he would have no problem getting a permit before site plan expires in February 26, 2014.

Commercial Building 538 North Main Street 56.82-1-18

James Nixon gave advance notice that he would come to the meeting on January 28, 2014 instead.

Training 2014

There was strong interest in attending the NYS Planning Federation meeting at the Gideon Resort, Saratoga Springs, March 31 to April 1, 2014 from most of the PB members. Obvious considerations related to budget and the Village's membership with NYPF needed to be worked out.

David Kulo
Chairman, Planning Board
January 14, 2014

December 2013 Code Enforcement Report



VILLAGE OF BREWSTER
50 MAIN STREET
BREWSTER, NY 10509
(845) 279-3760

DECEMBER 2013 SUMMARY REPORT

BUILDING FEES =	\$2,050
PROPERTY REGISTRATION =	870
<u>SAFETY INSPECTION =</u>	<u>400</u>
TOTAL FOR DECEMBER =	\$3,320

PERMITS: 10

FIELD INSPECTIONS: 0

FIRE INSPECTIONS: 14

OPERATING PERMIT: 0

PROPERTY REG INSPECTIONS: 9

TOTAL COs, CCs: 8

APPEARANCE TICKETS ISSUED: 2

ORDERS TO REMEDY: 6

PROPERTY REGISTRATION PENDING: 46

STOP WORK ORDER: 0

Village of Brewster

Zoning Board of Appeals Report

December and November 2013

Prepared by Richard Ruchala, ZBA Chairman

January 15, 2014

1. There have been no applications submitted to the Zoning Board of Appeals in the Month of December and no meeting was held

Prospect Progress Goals, Inc.
14 Prospect Street
Brewster, NY 10509

Delivered by hand on this date.

The Board of Trustees
Village of Brewster
50 Main Street
Brewster, NY 10509

RE: Special Exception Use Permit, PPG,
Inc.

January 15, 2014

Dear Members of the Board of Trustees,

Enclosed are letters of support for the above referenced application from homeowners in the community. We ask that the letters be added to correspondence submitted about this application under the auspices of public comment within the 30 day period since the public hearing. Further, since the applicant only learned of public correspondence not in support of the application on the night of the public hearing, it is fair to allow letters in support today.

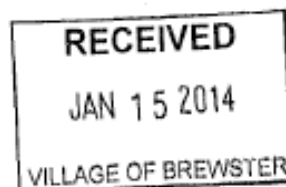
Sincerely,



John Degnan, Pres.

PPG, Inc.

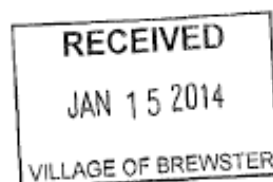
cc: Gary Kropkowski, Esq.



To the Board of Trustees:



The undersigned support the application ~~by~~ PPG, Inc. for a special exception use permit. The application will enhance the neighborhood by ~~eliminating~~ the last commercial use on Prospect Street in exchange for dwelling units in a residential zone.

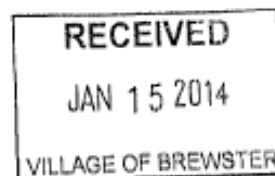
Dany Burdick *1/15/14*
Pete Zeman



To the Board of Trustees:

The undersigned support the application by PPG, Inc. for a special exception use permit. The application will enhance the neighborhood by eliminating the last commercial use on Prospect Street in exchange for dwelling units in a residential zone.

 Richard G. ALLEN
 Patricia ALLEN
1/15/14



To the Board of Trustees:

The undersigned support the application by PPG, Inc. for a special exception use permit. The application will enhance the neighborhood by eliminating the last commercial use on Prospect Street in exchange for dwelling units in a residential zone.

Man Ash

1/14/14

*84 Oak St
Brewster, NY 10509*

Jeri A. Tucker

*84 OAK ST.
BREWSTER, N.Y. 10509*


RECEIVED

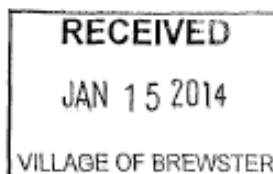
JAN 15 2014

VILLAGE OF BREWSTER

To the Board of Trustees:

The undersigned support the application by PPG, Inc. for a special exception use permit. The application will enhance the neighborhood by eliminating the last commercial use on Prospect Street in exchange for dwelling units in a residential zone.

 (NICK AMENDOLA)
1/14/14



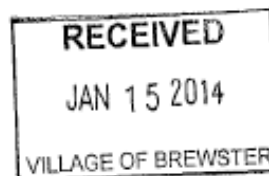
To the Board of Trustees:

The undersigned support the application by PPG, Inc. for a special exception use permit. The application will enhance the neighborhood by eliminating the last commercial use on Prospect Street in exchange for dwelling units in a residential zone.

William C. Bimh

1/15/14

Shelley Dell

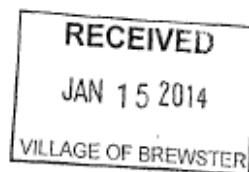


To the Board of Trustees:

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Karen Hill KAREN HILL 1/14/14

Frank Marsham FRANK MARSHAM



Prospect Progress Goals, Inc.
14 Prospect Street
Brewster, NY 10509

Delivered by hand on this date.

The Board of Trustees
Village of Brewster
50 Main Street
Brewster, NY 10509

RE: Special Exception Use Permit, PPG,
Inc.

January 15, 2014

Dear Members of the Board of Trustees,

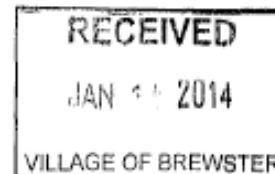
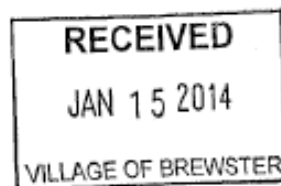
At the regular board meeting held on November 6, 2013, the Board of Trustees stipulated that the Planning Board would be required to review and comment on this application as it relates to section 263 of village code (see official minutes of November 6, 2013). On December 3, 2013, the Planning Board by resolution stated their position on the matter. On December 18, 2013, the village board held a public hearing for this application and acknowledged correspondence from the public, but not the resolution from the Planning Board. It was not until December 19, 2013 that the applicant learned of the Planning Board resolution related to this application. The purpose of this letter is to respectfully insist the Planning Board resolution be included in the official minutes of the public hearing of December 18.

Sincerely,



John Degnan, Pres.

PPG, Inc.



cc: Gary Kropkowski, Esq.